



### **Regular Office Hours**

7 days per week, 24 hrs. per day  
Pacific Time (PT)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/arrival of aircraft at Los Angeles International Airport are available seven days per week, 0700-2300 (PT) in accordance with the port's permission to land procedures. See special procedures below.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

### **Contact Information**

(310) 348-4635 Landing Rights Office – Inbound  
[Landingrights-lax@cbp.dhs.gov](mailto:Landingrights-lax@cbp.dhs.gov)

(310) 348-4636 Manifest Desk – Outbound  
[Laxmanifestdesk@cbp.dhs.gov](mailto:Laxmanifestdesk@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by contacting CBP prior to departure from the foreign port or place.

Permission to land is granted with a tolerance of (+/-) 15 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact the CBP port to re-secure permission to land.

### **Inspection Process**

- FBO will advise where aircraft will block.
- The FIS is not connected to the main terminal.
- A CBP Officer will meet the aircraft to begin the inspection.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilots license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be examined by CBP for pest and/or disease and disposed of per CBP procedures.
- All luggage/passengers/aircraft are subject to inspection.
- Passengers can depart directly from FIS at the conclusion of their inspection.

### **Special Procedures/Miscellaneous**

- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- LAX has two FBO's:
  - Atlantic Aviation (310) 258-9884
  - Signature Flight Support (310) 410-9605

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)