THE ACE BASICS

HOW TO USE IT

The trade community can send data to CBP and associated PGAs through one of two ways - Electronic Data Interchange (EDI), or through the ACE Secure Data Portal.

Electronic Data Interchange (EDI)

- Electronic communications framework
- Allows for faster decisions from CBP

- Multiple submission options:
  > Self file
  > 3rd party software vendor
  > 3rd party service provider

ACE Secure Data Portal

- Web based access point
- Allows for interaction with CBP and PGA personnel
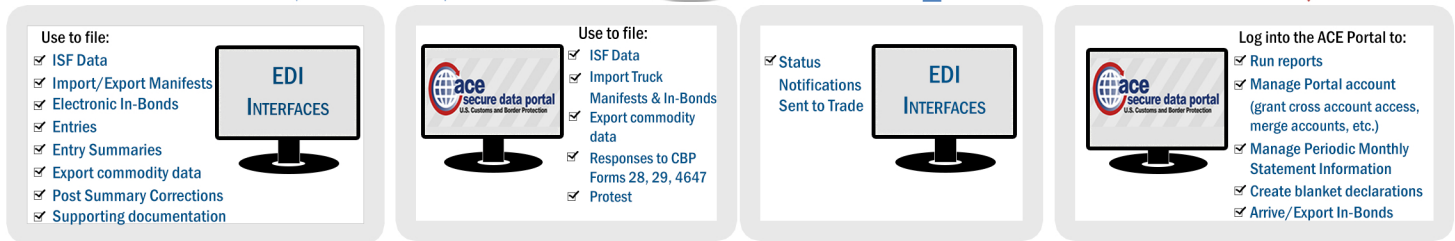- Free

HOW IT WORKS

ACE offers the trade community a simplified process for submitting data and interacting with CBP and Partner Government Agencies (PGAs). The graphic below provides a snapshot of how to file and access data in ACE.

Transmit

1 Trade community files data directly to ACE

View

Use reports to query transactional data in the ACE Portal

Use to file:
- ☑ ISF Data
- ☑ Import/Export Manifests
- ☑ Electronic In-Bonds
- ☑ Entries
- ☑ Entry Summaries
- ☑ Export commodity data
- ☑ Post Summary Corrections
- ☑ Supporting documentation

EDI INTERFACES

Use to file:
- ☑ ISF Data
- ☑ Import Truck Manifests & In-Bonds
- ☑ Export commodity data
- ☑ Responses to CBP Forms 28, 29, 4647
- ☑ Protest

- ☑ Status Notifications Sent to Trade

EDI INTERFACES

Log into the ACE Portal to:
- ☑ Run reports
- ☑ Manage Portal account (grant cross account access, merge accounts, etc.)
- ☑ Manage Periodic Monthly Statement Information
- ☑ Create blanket declarations
- ☑ Arrive/Export In-Bonds

ACE

2 ACE processes and stores data received

3 ACE sends responses to trade as needed

ACE interacts with PGA systems to allow interagency processing

HOW TO GET STARTED

New to electronic filing?

Set up an EDI connection:
1. Send a Letter of Intent (LOI) to letterofintent@cbp.dhs.gov to begin the process.
2. You will be assigned a client representative who will guide you through EDI connection process.

Business entities that wish to communicate via EDI to CBP may 1) use an approved software provider 2) contact a service center or 3) develop software in-house

Need an ACE Portal account?

Setup a Portal account:
1. Visit cbp.gov for an **Introduction to an ACE Portal Account**
2. Before applying check to see if your company already has an ACE Portal Account. Applying for a separate Account is not necessary and discouraged.
3. Fill out an application.

For details on how to get started, visit www.cbp.gov/trade/automated/getting-started

U.S. Customs and Border Protection

www.cbp.gov/ACE